



You MUST register online before any payments will be accepted.

Your online account gives you access to important trip documents and details, online payments, and more...

How Do You Register?

Registering is quick and easy. Go to www.nowaktours.com and click the “Traveler Login” link at the top right. Then, simply follow the included instructions to complete the trip registration. Returning customers should sign into their account to register.

Trip ID: TVMSDC2022

Group Name: Tri Valley Middle School

Destination: Washington DC

Trip Date(s): May 18 – 21, 2022

Per Person Price

\$526 Quad / \$555 Triple / \$605 Double / \$704 Single

**Registration is based upon availability. Cancelling at least 45 days prior to the trip departure date will receive a full refund minus any non-refundable items in addition to a \$35 processing fee. Cancelling within 44 - 15 days of the departure date forfeits 75% of the trip cost. Cancelling within 14 - 0 days of the departure date forfeits 100% of the trip cost. A non-refundable convenience fee of 3% is added to all credit card payments. There is no fee for mailing a check. Checks will not be accepted within 30 days of trip departure.*

Payment Schedule

October 7, 2021	\$165
January 13, 2022	\$165
March 10, 2022	BALANCE DUE

Nowak Tours Online Registration & Payment Instructions

Follow these steps to register for the trip and make online payments. If you experience difficulties, feel free to contact our office for assistance at 877-293-4900. We accept Visa, MasterCard, and Discover.

Go to www.nowaktours.com and click the “Traveler Login” link at the top right. The login screen displayed in **Image A** will appear. Returning users will log into your account using your username and password. New users will click the “Create Your Account” link. Enter the **Trip ID** as displayed in **Image B** to the right and click “Continue”. Then, follow the three step registration process shown below.

Sign in

Username/Email

Password [Forgot your password?](#)

Sign In

[New to Nowak Tours?](#)

Create Your Account

Register

Trip ID
TVMSDC2022

Continue

[Existing User? Sign In](#)

Image A **Image B**

Step 1 – Account Holder Information: Enter your information and select the “Next” button and proceed to Step 2 to add the traveler(s).

Register For

1 Your Info → 2 Add Travelers → 3 Summary

Step 1: Account Holder Info

Account Holder Info

Parent/Guardian First Name Parent/Guardian Last Name

Trip Summary

Destination:

School: From Type:

Step 2 – Add Travelers: Using the dropdown box, select the number of travelers that you want to register as shown in “Example A”. You will then see a form for each traveler appear as shown in “Example B”. Select the traveler from the dropdown box, or select “Add New Traveler”. Then complete the remainder of the form(s) and click the “Next” button to proceed to Step 3.

Register For

1 Your Info → **2 Add Travelers** → 3 Summary

Step 2: Add Travelers

Number of travelers: **1**

Number of travelers: **1**

1 **Select**

2

3

4

5

6

7

8

9

10

Register For

1 Your Info → **2 Add Travelers** → 3 Summary

Step 2: Add Travelers

Number of travelers: **1**

Traveler 1

Select Traveler or Add New Traveler

Parent/Guardian Student

Package/Service Level (Please Select)

Quad 5

Payment Schedule

Payment Description	Due Date	Amount
Deposit		
Final Payment		

Additional Items

Example A **Example B**

Step 3 – Finish and Pay: Click the “Pay Now” button to complete your registration and make a credit card payment. Click the “Pay Later” button to complete your registration and mail a check or pay at a later date. Your trip registration is now complete.

Step 3: Summary

You're almost finished. To complete your registration you must choose a payment option below.

Travelers

Traveler	Service Level	Additional Items	Total Trip Price	Paid	Action
Harry	Student (Male)	Quad			Remove

Back Complete registration and: **Pay Now** OR **Pay Later**